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Meeting	Cabinet Resources Committee
Date	21 April 2011
Subject	Variation of Contract with Civica UK Ltd to Provide an Unattended Bus Lane Enforcement Solution.
Report of	Cabinet Member for Environment
Summary	<p>This report seeks authorisation to:</p> <p>Vary the terms of the contract with Civica UK Limited to enable automatic bus lane enforcement in line with the transportation objectives of London Borough of Barnet; and accept the quote received from Civica UK Ltd for the provision of the LaneWatch automated incident capture system.</p>
Officer Contributors	Devika Samlal, Policy & Projects Manager
Status (public or exempt)	Public
Wards affected	Edgware, Burnt Oak, Childs Hill, Colindale, West Hendon
Enclosures	None
For decision by	CRC
Function of	Cabinet Resources Committee
Reason for urgency / exemption from call-in (if appropriate)	N/A

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1. RECOMMENDATIONS

- 1.1 That the existing terms of the contract with Civica UK Ltd to be varied to include the LaneWatch system.**
- 1.2 That the quotation received from Civica UK Ltd to provide the LaneWatch unattended incident capture system at a cost of £301,508 for the term of the contract up until March 2014 be accepted.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Delegated Powers Report 1277 (Environment and Operations Restructure) - reduced the current CCTV Bus Lane staff operation.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The provision of an automated incident capture (unattended enforcement) system for Bus Lane enforcement contributes to "*Better services with less money*" and "*A successful London suburb*" through significant financial savings being made, and ultimately improved confidence with the Council's Parking Service.
- 3.2 The aim of the system implementation is to provide an efficient streamlined service and a better experience for customers. "

4. RISK MANAGEMENT ISSUES

- 4.1 This is an existing Contract and a variation will not give rise to any operational issues.
- 4.2 If the decision to vary the contract is not approved, there would be a financial and reputation risk to the service due to a cessation in the bus lane enforcement operation. Financial implications are explored in section 6.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 The original procurement decision in 2003 involved an assessment of relevant issues at the time. In September 2008, equality issues were reviewed for the contract extension, but were related to the operation of a system which required operational staff for capture as well as review. An Equalities Impact Assessment for an unattended capture system has not identified any adverse impacts.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 Contract variation acceptance thresholds are such that authority must be sought via Cabinet Resource Committee.

- 6.2 The extension that is proposed does not exceed 10% of the contract.
- 6.3 The start-up costs of £227,800 will be funded from the 2011/2012 Parking Capital Programme funded from capital receipts.
- 6.4 Subsequent annual support costs (from 2012/2013) of £36,854 will be met from the annual staff and running cost savings of £153,957 that will be realised by the SPA from 2011/2012 until the end of the Civica contract in 2014.

7. LEGAL ISSUES

- 7.1 None, other than as referenced in the body of this report.

8. CONSTITUTIONAL POWERS

- 8.1 Contract Procedure Rules, Section 5.6 details the acceptance thresholds for contract additions, extensions and variations. Table 5-2 stipulates that for contract extensions and variations greater than £139,894, authority must be sought from a cabinet committee.
- 8.2 Contract Procedure Rules, Section 5.6.1. states that in the case of a contract variation and in accordance with the terms and conditions of the contract:
 - (i) the variation is notified to and agreed in writing with the contractor (5.6.2.1); and
 - (ii) any additional expenditure does not exceed 10% of the initial contract (5.6.2.2).

9 BACKGROUND INFORMATION

- 9.1 The Council undertook an extension to the existing Civica contract in September 2008 after investigating alternative suppliers. This Contract was extended with Civica UK Ltd until 31 March 2014. During the term of the Contract, a digital capture and review system was implemented to ensure compliance with changes in legislation which took effect 31 March 2009.
- 9.2 Since then, a decision has been taken to reduce the current CCTV Bus Lane staff operation as a part of the Environment & Operations restructure. The reduction in the current labour intensive operation will deliver a cost effective alternative which fits into the One Barnet objectives. This change has been approved separately and this report seeks only authorisation of the procurement of the equipment required to deliver those benefits.
- 9.3 It is anticipated that the new unattended incident capture service will be in place in May 2011.

10. LIST OF BACKGROUND PAPERS

- 10.1 None.

Legal:PD
CFO:MC